**Articles of association**

**of the non-profit organization**

**Estonian-Latvian Psychoanalytic Society (ELPS)**

1. GENERAL PROVISIONS

1.1. The non-profit association Estonian-Latvian Psychoanalytic Society (hereinafter the Society) is a voluntary association of non-profit associations of psychoanalysts corresponding to the level of training of the International Psychoanalytic Association (IPA), which acts in the public interest

1.2. The name of the NGO is Estonian-Latvian Psychoanalytic Society. ELPS is used as an abbreviation, the English name is Estonian-Latvian Psychoanalytic Society. The English abbreviation is ELPS

1.3. The Society is based in Tallinn, Republic of Estonia.

1.4. The objectives of the society are:

1.4.1. development of psychoanalytic knowledge and practice,

1.4.2. introduction and teaching of psychoanalysis and

1.4.3. the development of cooperation between different organizations involved in psychoanalysis, which the Society will pursue, inter alia, the following activities:

(a) co-operates with state and local government agencies and NGOs in Estonia and abroad;

(b) organizes specialist seminars, lectures, workshops, conferences for the development and demonstration of psychoanalytic knowledge and practice for both ELPS members and the general public;

(c) organizes mutual exchange of training and in-service training;

(d) writes relevant publications.

(e) strives for adopting internationally accepted standards in psychoanalytic activities both in the society as a whole and in the field of mental health

2. Rights and obligations of members

2.1. Membership of the Society is defined by 3 different statuses

2.1.1. Affiliated members

2.1.2. Full members

2.1.3. Honorary members.

2.2. Granting of membership will be decided by the ELFS General Assembly on the proposal of the Training Institute by a simple majority vote.

2.3. Criteria for granting different membership.

2.3.1. A person can become an affiliate member if he/she has passed the ELPS training program and submitted an application for membership. The membership of such a person must have the approval of the Society's Training Institute.

2.3.2. In order to enrol in the training program of the Society, the person needs to have obtained previous basic education either in medicine (psychiatrist), in psychology or psychotherapy (Master's level). An application with a copy of university diplomas must be submitted to the Society's Training Institute. Experience of clinical psychiatric is required to complete the training.

2.3.3. A member may also become a member if he or she has completed a training program whose competence has been approved by the International Psychoanalytic Association (IPA). The membership of such a person must have the approval of the Society's Training Institute.

2.3.4. An affiliate member may participate in the election of the Society but may not be elected to the Management Board.

2.3.5. Full members

2.3.6. An affiliate member can become full member if he or she has submitted a theoretical and clinical report approved by the Society's Training Institute and has performed psychoanalytic clinical work for at least 2 years (having completed a psychoanalysis with 3rd case or continued work on 2 previous cases)

2.3.7. Full member has the right to elect the governing bodies of the Society. He or she has the right to be elected to the governing bodies of the Society.

2.4. Honorary members

2.4.1. On the proposal of the Management Board of the Society, persons who have shown outstanding merits in psychoanalytic movement on an international scale or in Estonia can become honorary members.

2.4.2. The size of the membership fee is confirmed by the general meeting of the Society.

2.5. A member of the Society may be excluded from the Society also in addition to cases provided by law, if the member:

2.5.1. does not pay a fixed membership fee by due payment date;

2.5.2. has deliberately provided incorrect data at the time of the acceptance to the Society, which made his or her becoming the Society's member unlawful;

2.5.3. damages with his or her activities the reputation of the Society by and the Ethics Committee of the Society has made a respective proposal

2.6. A member of the Society is required:

2.6.1. to observe the decisions of the articles of association and the governing bodies of the Society in participating in the activities of the Society;

2.6.2. pay a specified membership fee;

2.6.3. provide to the Management Board data needed to keep records for members;

 3. Members' meetings

3.1. Regular meetings.

3.1.1. Regular meetings take place according to the plan proposed by the Research Council. On the proposal of the Research Council, such meetings may be closed to members of the Society or open to external parties, for example, membership candidates (people participating in the Society's training program) or to others.

3.2. General meetings

3.2.1. General meetings are held only for members and at least once a year. The Management Board must notify about convening of the general meeting and its agenda at least 14 days before the meeting. Items of the agenda of the general meeting include the election of the Management Board and the approval of action plans and the approval of the reports

3.2.2. To amend the articles of association of the Society, two meetings are required, in one of which the proposal will be presented for amendment, and in the other the decision is made.

4. MANAGEMENT

4.1. The highest body of the Society is the general meeting of the members of the Society.

4.2. The general meeting is held at least once a year.

4.2.1. The general meeting is convened by the Management Board of the Society.

4.2.2. Notification about the general meeting is sent out in writing at least two weeks before the general meeting is scheduled to take place.

4.2.3. The general meeting has quorum if 3/4 of the members participate. Decisions are taken if they are approved by 3/4 of the participants in the meeting.

4.2.4. If the general meeting does not have quorum due to lack of quorum, the Management Board shall convene a new general meeting within two weeks. The composition of the new general meeting has the right of decision regardless of the number of participants.

4.2.5. The Management Board calls an extraordinary general meeting within 15 days of receipt of a written application, if required by at least 2 members of the Society, the Management Board or by the Auditor. The application must also state the reason for the meeting.

4.2.6. The general meeting is competent to amend the articles of association and objectives, to elect the Management Board and approve its rules of procedures, to elect members to the Society's Training Institute and to the Ethics Board, to accept, recall and exclude members, to approve the annual report, to approve the action plans and budget of the next year, to determine the amount of membership fees and procedures for their payment, .

4.2.7. The general meeting may appoint an auditor or audit for the term of office of the Management Board.

4.3. The Management Board has 6 members and is elected for two years and includes the President of the Society, the Chairman of the Training Institute, the Chairman of the Research Committee, the Secretary of the Society and the Economic Manager of the Society, who shall be elected by the general meeting. The Management Board is elected one year before taking office. In the course of this year, the acting Management Board also includes the incoming President of the Society. From the moment when the incoming President takes office, the President who is leaving will also belongs to the Management Board.

4.3.1. Meetings of the Management Board shall be held as necessary, and at least once a quarter, and the Management Board has quorum if more than half of the members participate in the meeting, two thirds of the votes required to take decisions.

4.3.2. The Management Board is competent for the organization of the Society's work, the involvement of its members and various parties in activities carried out by the Society, the formation of working groups and other subsidiary bodies, the implementation of resolutions of the general meeting of the Society and the conclusion of contracts, the preparation of the annual plan and annual report of the Society and making of decisions in statutory issues provided by law and these articles of association.

4.3.3. Meetings of the Management Board shall be held as necessary. The meeting of the Management Board shall be minuted and the minutes are signed by all members of the Management Board who participated in the meeting. Decisions of the Management Board shall be taken by a majority vote. In the event of equal division of votes, the vote of the President of the Society shall be decisive or the decision-making is postponed to the next meeting.

4.3.4. The members of the Management Board are liable for failure to perform their duties or improper fulfillment of their responsibilities in accordance with the procedure provided by law.

5. ASSETS AND ECONOMIC ACTIVITIES OF THE SOCIETY

5.1. The assets of the Society are formed from entrance fees, membership fees and other statutory receipts.

5.2. The Society is not liable for its members' financial obligations.

5.3. The property of the Society is used for achieving the objectives stated in the articles of association in accordance with the resolutions of the general meeting.

5.4. The Society maintains accounting records of its activities in accordance with applicable law.

5.5 The Society may grant scholarships according to law.

5.6. The merger, division and liquidation of the Society takes place in accordance with the procedure provided by law.

5.7. The liquidators of the Society are persons appointed by the general meeting.

5.8. Upon liquidation of the Society, after the satisfaction of the claims of creditors, the remaining assets are distributed in equal shares between the members during the termination of the Society.

The articles of association of the NGO Estonian-Latvian Psychoanalytic Society (ELPS) have been adopted at the founding meeting of the Society on November 25, 2016.